

Cyngor Tref Llanfair Caereinion

Llanfair Caereinion Town Council

MINUTES

of a meeting of the Full Council held on
Monday 31st March 2025
in the Youth Room of the Institute Llanfair Caereinion

Present were

Cllr Rob Astley Chair	Cllr Melvin Jones Vice Chair
Cllr Hazel Davies	Cllr Ian Davies
Cllr Gareth Jones	Cllr Mark Owen
Cllr Geraint Peate	Cllr Stephen Purser
Cllr Sam Webster	Cllr Paul Wixey

In attendance Robert Robinson Town Clerk

Apologies received from

Cllr Myfanwy Alexander and Cllr Cadan Evans

163. Welcome by the Chair

The meeting received a welcome from the Chair.

164. Declarations of interest

There were no declarations of interest recorded at the meeting.

165. .Public Question Time and Participation

There were no members of the public present at the meeting.

166. Minutes of the last meeting

The meeting considered and approved the minutes of the last meeting.
Proposed by Cllr Paul Wixey and seconded by Cllr Sam Webster. The vote was unanimous.

167. Finance and governance.

167.1 Bank Balances (28th February 2025)

The meeting noted the bank balances as set out below:

Current	£21,657.54
Deposit	£62,337.77
Total	£83,995.31
VAT	£4,744.26
Grant aid	£3,335.96
Total	£92,075.53

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167.2 Management Accounts

The meeting received the management accounts to 28th February 2025 at appendix A to the agenda.

167.3 Orders for payment

The meeting considered and approved the orders for payment as set out in appendix B to the agenda.

Proposed by Cllr Paul Wixey and seconded by Cllr Stephen Purser. The vote was unanimous.

167.4 Actions from last meeting

The meeting received an update on actions taken since the last meeting.

Cllr Ian Davies joined the meeting.

168. Chapel of Rest

The meeting considered a full report on the cost of running the chapel of rest is set out at appendix C of the agenda.

After a full discussion the following was **AGREED**:

- i) No change to the service for the next 12 months.
- ii) Advertise the availability of the service.
- iii) A review to take place at the March 2026 meeting.

169. Speed checks in Llanfair

From the last meeting the Town Clerk was to check the costs of owning a speed camera. The quote from the Police for the camera was £200. It has been confirmed that the unit will not need to be calibrated as it will not be used for convictions. The meeting noted that there was no other cost to the project.

The meeting noted that the purchase of the speed camera and its use will inform the need for an electronic speed reminder sign.

The meeting **AGREED** to progress with the purchase of the speed camera.

Proposed by Cllr Sam Webster and seconded by Cllr Ian Davies. The vote was unanimous.

170. Website and emails

A meeting between Cllr Ian Davies and the Town Clerk was held to finalise procedure to introduce both the website and the emails.

The website is now live under its new domain name of

www.llanfairtowncouncil.gov.uk.

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Notices for the change have been posted on My Welshpool, in the local press, Facebook, Powys County Council community council website page and will be in the next Chronicle. The notice board has also been updated.

The email addresses are ready to use alongside the existing email system for some time.

A list of the council email addresses is required to be posted on the website either individually or via the Town Clerk email address.

It was noted that the Town Clerk will start using both email addresses from the date of this meeting for the time being. Any councillors not able to set up the system on their computers should contact Cllr Ian Davies or our adviser.

Cllr Gareth Jones will use the PCC email address for his work as a Councillor.

171. Planning & Highways

171.1 Hub and transmission line consultation – Cefn Coch to Frankton

The meeting considered the council response the statutory consultation on this project. Full details of the scheme are set out at appendix D of the agenda.

The council **AGREED** to respond to the consultation as follows:

- a) To urge that the transmission line be provided underground.
- b) If it is not possible it is suggested that 'T' pylons are used which are 2/3 of the height on conventional 132kv metal pylons.
- c) Community benefit should be sought and in particular contribution towards a scheme to reduce or remove the lorries from Llanfair Caereinion town centre.

The town clerk to circulate a letter to all councillors who need to pass any comments back by close of business on 3rd April. The letter needs to be submitted on 4th April.

171.2 Place Making Plan

The Town Clerk gave an update on the results of the consultation regarding the place making plan and circulated a report from the consultants.

The plan is to be adjusted to include the following:

- i) Work to take the lorries away from the town centre.
- ii) More reference to youth and a BMX bike track.
- iii) Expand proposals for Deri Woods to include access, paths and signage.
More emphasis on youth provision.

Any thoughts or comments should be passed to the town clerk over the next week.

A full report and the plan for approval will be presented at the April council meeting in good time for consideration.

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171.3 Policy and Planning document

The meeting considered the Policy and Planning Document to sit alongside the Place Making Plan.

The new Place Making Plan sets out the major projects and this plan covers those matters in the Town Plan which is now superseded. It includes the governance, policies for guidance and rolling action plans for the town (reviewed annually).

See separate document issued.

The plan is to be put forward for approval at the April meeting of the council.

171.4 Planning Application

Ref 25/0318/HH - Ty Lissa Llanfair Caereinion SY21 0BX

Replacement roof on existing extension, erection of small extension/veranda to front and reconfiguration of internal spaces

The council **SUPPORTS** this application.

Proposed by Cllr Gareth Jones and seconded by Cllr Hazel Davies. The vote was unanimous.

171.6 Planning Application

25/0466/FUL - Land At Coed Bryn Glas Llanfair Caereinion SY21 0DL

Formation of revised vehicular access to woodland

The council **SUPPORTS** this application.

Proposed by Cllr Sam Webster and seconded by Cllr Melvin Jones. The vote was unanimous.

172. Deri Woods - Emergency works and storm damage

The meeting was updated on progress with the final emergency works and the sale of the timber as per the council decision on 24th February 2025.

The meeting also considered the lower path (where the landslip occurred). A meeting of interested councillors is to be held on Thursday 10th April 2025 at 7pm meeting in the Deri Woods car park.

173. St. Mary's churchyard scheme

Following the last council meeting a site inspection has taken place.

The details of the plan following this site visit are set out at appendix E of the agenda.

More details are to evolve for the next meeting.

Cllr Sam Webster will liaise with Sue Whitehouse of the church.

Both schemes were **APPROVED** in principle.

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174. Tennis Courts

The meeting received a report on the tennis court works (councillors informed by email).

The works to prepare the courts for the season include weed clearance & weed killing (Rob Issac), bush clearance (Town Clerk), court scrubbing (tennis club) and white lining (Glyn Lloyd). The council has hired the machine for scrubbing for the tennis club to use.

The expenditure will be included in the 2025-2026 accounts are within the budget for this service.

175. VE Day 80 years event

The meeting noted an event proposed by the RBL which will comprise a similar ceremony as others. There would be the lighting of the beacon and a proclamation as per the direction of Bruno Peak Royal Pageant Master. The proposed programme was **accepted** and is:

1. 0900hrs - Raise the flag
2. 18.45hrs - Ring the bells (I would like to do that at 2100hrs instead)
3. 2120hrs - Welcome (RBL) and Proclamation
4. 2125hrs - Vicar to say a Prayer/Blessing
5. 2130hrs - Light the Beacon
6. 2130hrs - Sing "I Vow to Thee, My Country"
7. 2135hrs - Orange and Ginger Cake (TBC) or have it a 2105hrs
8. 2145hrs – Vice Chair.

176. County Councillor's report

176.1 General report

The meeting received an update on county council activities as follows:

- i) Funding from the FAW for facilities in Llanfair are taking place.
- ii) Works to resurface High Street and other roads is to progress during April/June.
- iii) A budget of £1,000 was set aside for materials at both Deri Woods and Mount Road car parks.
- iv) A lot of work clearing gullies is taking place.
- v) Powys County Council is to be asked to repair the broken handrail by the Banwy footbridge.

176.2 St Mary's churchyard path

PCC has agreed to progress the resurfacing of the churchyard path. The council **AGREED** to the proposal to widen the path to 1.5m for better access.

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177. Reports from outside bodies

A short update was given on the activities of the Institute.

A short update was given on the Town and Community Council Review by Welsh Government.

178. Town Clerks report and correspondence

178.1 Slide in playground

The town clerk reported on the need to replace the timber supports around the soft surfaces of the steps to the slide. The cost of this work is likely to be £500-600.

A local contractor to be used, the town clerk is to liaise with the Chair over the appointment.

178.2 26th May meeting – bank holiday

It was agreed that the Annual Meeting of the council be held on Monday 19th May.

179. Erw Ddwr

The meeting **AGREED** to replace the planters by the gates to Erw Ddwr.

180. Date of the next meeting

The meeting noted the date of the next meeting which is to be Monday 28th April 2025 at 7pm.

181. Actions to be taken forward

Ref	Activity	By
1	Issue draft minutes and post online after 7 days	Town Clerk
2	Post approved documents online	Town Clerk
3	Use both email addresses for time being for councillors.	Town Clerk
4	Take forward speed camera scheme	Town Clerk
5	Progress with memorial garden scheme	Town Clerk
6	Write to the church regarding the well sign & stands	Town Clerk
7	Respond to planning applications via PCC	Town Clerk
8	Circulate letter to councillors for approval with regard to the Transmission Line	Town Clerk
9	Respond to the Transmission Line consultation	Town Clerk
10	Progress the decision on the Chapel of Rest	Town Clerk
11	Progress the Place Making Plan and Policy & Planning Document for approval at April meeting.	Town Clerk
12	More details of the memorial garden schemes for the next meeting.	Town Clerk & Cllr Sam Webster

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13	Meeting on Thursday 10 th April at 7pm meeting in the Deri Woods car park to agree way forward for lower riverside path.	All
14	Progress with VE day celebrations with RBL	Town Clerk and Cllr Sam Webster.
15	Progress full audit for 2024-2025	Town Clerk
16	Progress materials from PCC to Mount Field and Deri Woods	Cllr Gareth Jones
17	Purchase and put in place new pot plants at Erw Ddwr	Town Clerk
18	Progress works to playground slide.	Town Clerk is liaison with Cllr Rob Astley
19	Progress with PCC churchyard path widening to 1.5m and resurfacing.	Cllr Gareth Jones.